



Application for Term Time Absence

Research indicates that attendance below 95% affects the education of your child. Two weeks holiday in term time means that your child's attendance can be no greater than 95%.

Name of child: _____ Class: _____

How many applications have been made this academic year? _____

Reason for current application: _____

Date from: _____ Date to: _____ Total number of days requested: _____

Signed: Parent /Carer: _____ Date: _____

For completion by school only

PERMISSION GRANTED / NOT GRANTED

REASON FOR NOT GRANTING PERMISSION	TICK AS APPROPRIATE
Your child's attendance is below our school attendance target of 96.3%	
Your child will miss the National Tests in literacy and numeracy	
There are no exceptional circumstances that require you to be absent in term time.	
You have taken more than 10 days absence in the current academic year. We CANNOT authorise further time off.	
Other reason:	

TO BE RETURNED TO PARENT/CARER

Name of child: _____ Current attendance: _____

PERMISSION GRANTED / NOT GRANTED

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Other reason:	

Signed: _____ (HEADTEACHER)